**SFA/SCHOOL VERIFICATION**

**RECORD OF ACTION**\*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| (A)Name on ApplicationSelected for Verification | # of Students | (B)Confirmationof Status (Date and initials) | (C)DateRequest Letter Sent to Parent | (D)DateDocumentationDue | (E)DateDocumentationReceived | (F)Follow-up(Date andinitials) | (G)Adverse ActionLetter Sent toParent | (H)DateBenefitChanged | (I)Results ofVerification(Use codesbelow) |
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\*Maintain on file with all documentation to support summary.

NC No change in eligibility

F-R Changed from free to reduced price

F-P Changed from free to paid

R-P Changed from reduced price to paid

R-F Changed from reduced price to free

N-R No response

WD Withdrew from school during process