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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DAILY MEAL COUNT FORM | | | | | | | | | | |
| Site Name: | Meal Type (circle): | |  | B |  | L |  | SN |  | SU |
| Address: | | Telephone: | | | | | | | | |
| Supervisor's Name:       Delivery Time: Date: | | | | | | | | | | |
| **Meals received/prepared \_\_\_\_\_\_ + Meals available from previous day \_\_\_\_\_\_ = \_\_\_\_\_\_\_\_ (Total meals available)**  | | | | | | | | | | |
| First Meals Served to Children (cross off number as each child receives a meal):  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20  21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40  41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60  61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80  81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100  101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120  121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140  141 142 143 144 145 146 147 148 149 150 **Total First Meals +**  | | | | | | | | | | |
| Second meals served to children:  1 2 3 4 5 6 7 8 9 10 **Total Second Meals +**  | | | | | | | | | | |
| Meals served to Program adults:  1 2 3 4 5 6 7 8 9 10  **Total Program Adult Meals +**  | | | | | | | | | | |
| Meals served to non-Program adults:  1 2 3 4 5 6 7 8 9 10 **Total non-Program Adult Meals +**  | | | | | | | | | | |
| **TOTAL MEALS SERVED =**  | | | | | | | | | | |
| **Total damaged/incomplete/other non-reimbursable meals +**  | | | | | | | | | | |
| **Total leftover meals +**  | | | | | | | | | | |
| **Total of items:** **+****+** **=**   **(Item**  **should be equal to item** ) | | | | | | | | | | |
| Number of additional children requesting a meal after all available meals were served:  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 | | | | | | | | | | |
| By signing below, I certify that the above information is true and accurate:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature Date | | | | | | | | | | |

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| **CONTINUATION PAGE FOR DAILY MEAL COUNT FORM** |
| Site Name: Date: |
| First Meals Served to Children (cross off number as each child receives a meal):  151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170  171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190  191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210  211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230  231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250  **Total First Meals +**  |
| Second meals served to children:  11 12 13 14 15 16 17 18 19 20 **Total Second Meals +**  |
| Meals served to Program adults:  11 12 13 14 15 16 17 18 19 20  **Total Program Adult Meals +**  |
| Meals served to non-Program adults:  11 12 13 14 15 16 17 18 19 20 **Total non-Program Adult Meals +**  |
| **TOTAL MEALS SERVED =**  |
| **Total damaged/incomplete/other non-reimbursable meals +**  |
| **Total leftover meals +**  |
| **Total of items:** **+****+**  **=**   (Item  should be equal to item  on the front side of the page) |
| Number of additional children requesting a meal after all available meals were served:  16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 |