**Special Assistance Alternative Provision 2**

**PUBLIC MEDIA RELEASE FOR NON-BASE YEAR**

**NATIONAL SCHOOL LUNCH/SCHOOL BREAKFAST PROGRAMS**

**[Insert Name of School District]** is participating in the Special Assistance Alternative Provision 2. Through Provision 2, a school district or a single school may offer meals at no charge to all students. Continued participation in this provision eliminates the procedure of distributing and processing free and reduced-price meal applications each school year.

**[Insert a quote from SNP Director/Representative. Include Name and Title.]**

The following schools will be participating in Provision 2 and provide meals at no charge to children:

**[Insert Names of Schools and Meals Served – Breakfast, Lunch, OR Breakfast and Lunch]**

**[Use the following paragraph for standard counting and claiming Lunch and Provision 2 Breakfast.]** Provision 2 will not be implemented at Lunch. Meal prices will be determined by student eligibility.

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**Nondiscrimination Statement**: This explains what to do if you believe you have been treated unfairly.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: [https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf,](https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf%2C) from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant’s name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

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