

TIME LOG FOR SPLIT FUNDED PERSONNEL

SCHOOL NAME required ABC Elementary
 EMPLOYEE NAME Jim James JOB TITLE Nutrition Assistant
 MONTH August YEAR 2017

DATE	TIME IN	TIME OUT	LUNCH BREAK	HOURS WORKED	SNP HOURS	*FFVP HOURS
28	7:00	2:30	½ hour	7	5	2
29	7:00	2:30	½ hour	7	4	3
30	7:00	2:30	½ hour	7	5	2
31	7:00	2:30	½ hour	7	5	2
MONTHLY TOTALS				28	19	9

Required

HOURLY PAY RATE 7.25 x FFVP TOTAL HOURS 9 = 65.25

SNP HOURS – Refer to employee’s Job Description. *OPERATING FFVP HOURS refers to time spent preparing, serving, cleaning up, and performing all tasks related to operating the FFVP in our school.

EMPLOYEE ORIGINAL SIGNATURE required Jim James DATE 8/31/17

SUPERVISOR ORIGINAL SIGNATURE required Julia Childs DATE 9-1-2017