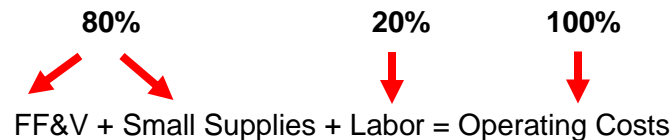


How to Calculate Maximum FFVP Operating Labor

- In any given monthly FFVP claim, labor costs cannot exceed 20% of the total operating costs at a participating school for that month.



- To calculate the maximum amount that can be claimed for operating labor, follow these steps:
 1. $(\text{FF\&V} + \text{Small Supplies}) / 0.80 = \diamond$
 2. $\diamond \times 0.20 = \text{maximum allowable amount to claim for op labor}$

OR

- After entering in all three component costs into SNO (FF&V, Small Supplies, and Labor), print the **Monthly Expenditure Report** and look for the dollar amount in the far-right in the “Labor” section. This will be the maximum allowable amount that can be claimed for operating labor.

Monthly Expenditure Report



School Nutrition Invoice System
 USDA Fresh Fruit and Vegetable Program
 Georgia Participating School
 July 1, 2021 - June 30, 2022
 Monthly Expenditure Report

Claim Month: April

System Name: ██████████ County

Date: 2022

School Name : ██████████ Elementary School

REIMBURSEMENT INFORMATION

Number of Operating Days in the Report Month 16

CLAIM INFORMATION

New

Grant Period:

Oct 01, 2021 to Jun 30, 2022

OPERATING COSTS (Please itemize expenses for operating costs on the following pages):

Fresh Fruits and Vegetables \$2,290.00

Labor \$308.70 11.88%

Small Supplies \$0

TOTAL OPERATING COSTS \$2,598.70

ADMINISTRATIVE COSTS

(Kitchen equipment and labor such as: planning, ordering, reporting, tracking, inventory, etc. Total limited to 10% of grant. All equipment must be approved by GaDOE prior to purchase.)

Labor \$0

Large Equipment \$0

Other \$0

TOTAL ADMINISTRATIVE COSTS \$0.00

TOTAL REIMBURSEMENT: \$2,598.70

You can use administrative funds for operating expenditures but cannot use operating funds for administrative costs.

**Current Total Amount for FFVP
 Operating Labor (Cannot
 Exceed Maximum Allowable
 Amount)**

**Current Percentage for
 FFVP Operating Labor
 (Cannot Exceed 20%)**

**Maximum Allowable
 Amount for FFVP
 Operating Labor**

