

How to Calculate Maximum FFVP Operating Labor

- In any given FFVP claim, labor costs cannot exceed 20% of the total operating costs at a participating school.



- To calculate the maximum amount that can be claimed for operating labor, follow these easy steps!
 1. $(\text{FF\&V} + \text{Small Supplies}) / 0.80 = *$
 2. $* \times 0.20 = \text{maximum allowable amount to claim for op labor}$

OR

Once you've keyed in all three component costs into SNO (FF&V, Small Supplies, and Labor), print out the **Monthly Expenditure Report** and look for the dollar amount on the far-right in the "Labor" section. This will be the maximum allowable amount that can be claimed for operating labor.

Monthly Expenditure Report



School Nutrition Invoice System
 USDA Fresh Fruit and Vegetable Program
 Georgia Participating School
 July 1, 2019 - June 30, 2020
 Monthly Expenditure Report

Claim Month: October

System Name: [REDACTED] County

Date: 2020

School Name: [REDACTED] Primary

REIMBURSEMENT INFORMATION

Number of Operating Days in the Report Month

12

CLAIM INFORMATION

New

Grant Period:

Oct 01, 2019 to Jun 30, 2020

**Current Percentage for
 FFVP Operating Labor
 (Cannot Exceed 20%)**

OPERATING COSTS (Please itemize expenses for operating costs on the following pages):

Fresh Fruits and Vegetables

\$4,869.90

**Current Total Amount for
 FFVP Operating Labor
 (Cannot Exceed Maximum
 Allowable Amount)**

Labor

\$283.20

5.50%

\$1,217.48

**Maximum Allowable
 Amount for FFVP
 Operating Labor**

Small Supplies

\$0

TOTAL OPERATING COSTS

\$5,153.10

ADMINISTRATIVE COSTS

(Kitchen equipment and labor such as: planning, ordering, reporting, tracking, inventory, etc. Total limited to 10% of grant. All equipment must be approved by GaDOE prior to purchase.)

Labor

\$0

Large Equipment

\$0

Other

\$0

TOTAL ADMINISTRATIVE COSTS

\$0.00

TOTAL REIMBURSEMENT:

\$5,153.10

You can use administrative funds for operating expenditures but cannot use operating funds for administrative costs.

Georgia Department of Education
 Richard Woods, Georgia's School Superintendent
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