



Richard Woods, Georgia's School Superintendent
"Educating Georgia's Future"

CEP Concurrence Process

The Concurrence process is a procedure for Georgia systems considering implementing Community Eligibility Provision (CEP). The completion of the concurrence process allows the state agency to assist districts in determining successful implementation of CEP.

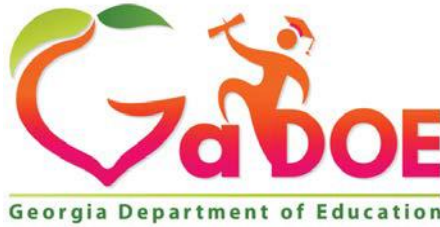
1. Complete the Community Eligibility Provision Letter of Interest.
2. Complete the CEP – Identified Student Percentage (ISP) Determination Worksheet for participating schools.
3. Complete the CEP Monthly Federal Reimbursement Estimator or a CEP Feasibility Worksheet for at least one month expenses showing revenues to be generated.
4. If a decrease of revenues is generated a letter of Explanation must be attached as to why it would still be feasible to pursue CEP for school/schools/district.
5. Include most current Cash Resource Management Report with the Explanation.
6. Attach a copy of the BOE minutes if presented to and approved by the local BOE. (only needed if a decrease in revenue is generated when adopting CEP)
7. Signed Assurance in SAM for CEP by the Superintendent.
8. Set-up a date with your AC for confirmation and validation of the CEP-ISP Determination Worksheet.

The above items should be provided to your GaDOE Area Consultant for collection and review. The area consultant will then review all information and discuss with the local SFA any clarification needed. Afterwards the consultant will either concur with the local district decision or provide explanation as to why proceeding with CEP is not a feasible idea.

All must be provided prior to SAM (School Approval Module) approval of each school involved in CEP.

Due May 1st

- Letter of Interest
- Completed Identified Student Percentage Determination Worksheet(s)
- Completed CEP Federal Reimbursement Estimator or CEP Feasibility Worksheet



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Due on or before June 30th

- Provision assurances signed by the Superintendent in SNO
- Explanation of feasibility if decrease in revenue on CEP Fed. Reimbursement Estimator or CEP Feasibility Worksheet
- Most current Cash Resource Management Report
- Copy of BOE minutes approving CEP if decrease is noted on the estimator

Please print and review the attachments included. The attachments needed to complete the concurrence requirements are provided. Attachments included are:

- A. Letter of Interest
 - B. SP 22-2016a Implementation Guide
 - C. SP54-2016s
 - D. CEP Federal Reimbursement Estimator
 - E. CEP Feasibility Worksheet
 - F. Joint Letter about CEP
 - G. C E P Identified Student Percentage (ISP) Determination Worksheet
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Please call your area consultant or Stephanie Taylor staylor@doe.k12.ga.us.