



SY 22 CEP Annual Declaration Form

Instructions: This form is to be completed annually and submitted to your Area Consultant for participation in Community Eligibility Provision (CEP).

School District: _____ Date: _____

CEP Contact Name: _____

Phone: _____ Email: _____

1. First Year of CEP Implementation in School District: SY _____

2. Current CEP Cycle Implementation Year : SY _____

3. Intended Plan for SY 2021-2022. Check the appropriate box below.

Continue CEP - No changes to Determination Worksheet

Continue CEP - Changes to Determination Worksheet (*Must contact Area Consultant*)

Continue CEP - Establishment of New Four-Year Cycle (*Must contact Area Consultant*)

Terminate CEP

4. If selected CEP with no changes to the Determination Worksheet, complete the Declaration Process by submitting all required documentation to your Area Consultant by **June 15, 2021**.

- CEP SY 22 Annual Declaration Form
- Current Determination Worksheet(s)
- Copy of CEP SY 22 Worksheet from SNO

5. If selected CEP with changes to the Determination Worksheet, contact your Area Consultant to discuss changes and determine if new four-year cycle should be established.

- Complete the Declaration Process if determined you may continue with current cycle. Submit required documentation (see #4) to your Area Consultant by **June 15, 2021**.
- If it is determined a new cycle is required, follow steps for establishing a new four-year cycle below.

New First Year Information

6. What changes are being made within your district?

- End of four-year cycle/beginning a new four-year cycle
- Adding a school
- Removing a school
- Changing a grouping

Give an explanation and reasons for changes requiring a new four-year cycle.

Contact your Area Consultant to schedule the CEP Validation Review.

Tentative Date of review is_____.

Complete the Declaration Process by submitting all required documentation to your Area Consultant by **July 15, 2021**.

- CEP SY 22 Annual Declaration Form
- New Determination Worksheet(s) reflecting all changes
- Copy of CEP SY 22 Worksheet from SNO